2023-2024 Change of Financial Situation Statement of Appeal

If the financial situation has changed for you, your parent(s), or your spouse (if independent per FAFSA) from what was reported on the 2023-2024 Free Application for Federal Student Aid (FAFSA), use this form to explain the change that has occurred. This form should only be completed by undergraduate students who are working on their first Bachelor’s Degree. As a general rule, the anticipated 2023 Adjusted Gross Income (AGI) should be at least 20% less than the actual 2021 AGI before submitting this document for reasons related to loss of income and medical/dental expenses.

Once our office reviews the Change of Financial Situation Statement of Appeal, we will contact you for further documentation via email. No additional action is required on your part until we contact you.

Allowable Reasons

1. Loss of job/reduction in income in 2022 or 2023
2. Reduction in income in 2022 or 2023 due to a disability
3. Loss of benefits or untaxed income in 2022 or 2023 (i.e., child support, disability benefits, unemployment, etc.)
4. Parents’ divorce or separation AFTER completion of the 2023-2024 FAFSA
5. Your divorce or separation AFTER completion of the 2023-2024 FAFSA (if independent per FAFSA)
6. Parent’s death AFTER completion of the 2023-2024 FAFSA
7. Spouse’s death AFTER completion of the 2023-2024 FAFSA (if independent per FAFSA)
8. Medical/dental expenses not paid by insurance and not claimed as a deduction on your/your parent(s) 2021 IRS Federal Income Tax Return (dates of service and dates paid must be from January 1, 2021 - December 31, 2021)
9. Rollover incorrectly listed as untaxed income on your/your parent(s) 2021 IRS Federal Income Tax Return

☐ Check this box if you are submitting the Change of Financial Situation Statement of Appeal because of financial hardship due to the COVID-19 pandemic.

Section A - Demographic Information (Please Print Clearly)

Student Name:__________________________________________    Student Phone:___________________________

Student Email:__________________________________________

ENTER YOUR 9-DIGIT UIN

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Section B - Appeal Information

Answer each question below.

1. Individual affected by change:

- [ ] Student
- [ ] Parent 1/Step-Parent 1 Name: __________________________
- [ ] Parent 2/Step-Parent 2 Name: __________________________
- [ ] Spouse (if Independent per FAFSA) Name: __________________________

2. Explain in detail the allowable reason for submitting the Change of Financial Situation Statement of Appeal. Indicate if the circumstance occurred in 2022 or 2023 and if the circumstance has ended or is still occurring. Include the types of income affected, i.e., wages, business income, partnership/s-corporation income, unemployment, social security, worker’s compensation, etc.

____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
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*Once our office reviews the Change of Financial Situation Statement of Appeal, we will contact you for further information via email. No additional action is required on your part until we contact you.*

Section C - Statement of Certification

I certify that the information provided on this form is true and correct.

Student Signature __________________________ Date __________________________

Parent Signature __________________________ Date __________________________

(Only for Dependent Students per FAFSA)

ENTER YOUR UIN

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