# UNIVERSITY OF ILLINOIS CHICAGO – Office of Student Financial Aid and Scholarships UIC Portal: https://my.UIC.edu -- Email: money@uic.edu -- Phone: (312) 996-3126



# 2025-2026 Budget Adjustment – Faculty Directed Program

## **Section A – Student Information (Please Print Clearly)**

Last Name	First Name	M.I.	Email	
Program Nam	e Dates	City	Country	
Program Term: (Fall 25, Spring 26, or Summer 26)				
Number of Ci	edit Hours for Faculty Direc	cted Program:		
Faculty Direc	ted Program Contact Name	and Email Address:		
Course Subje	ect/Name and Number:			
request finance make a studer of enrolling in Alternative/Pri You must also by March 1 for Student Finance A Copy of You http://studyabr	ial aid. The increase will be used to eligible for any increase in Caraculty Directed Program will wate Student Loans).  I complete a 2025-2026 FAFS summer, June 1 for fall, and cial Aid and Scholarships (SF sur Program Cost Sheet. You coad.uic.edu. For assistance,	sed to increase Cost of Attendance. Un Gift Aid (if eligible). Any increase in fina usually require loan funds (Federal Dir SA (https://studentaid.gov/h/apply-for-aid October 1 for spring. Please submit thin AS) via the UIC Portal.	ncial aid to help meet the additional costs rect Loans, Plus Loans, or  d/fafsa) and submit all required documents is form along with the following items to  he UIC Study Abroad Office website at Office advisor at sao@uic.edu.	
□ I certify that I will enroll for courses that will be accepted as academic credit earned towards my graduation from UIC.  Credit earned must be at least a letter grade of D.				
□ I certify that	I certify that I am enrolled in a degree seeking program and have not already fulfilled my graduation requirements.			
I will notify UIC Study Abroad Office and Student Financial Aid and Scholarships promptly if I withdraw from my course(s) or change my enrollment or courses. I understand that such actions will affect my financial aid eligibility resulting in my student account at UIC being billed for the aid which I am no longer eligible to receive.				
	I understand that I must meet enrollment requirements to be eligible for federal, state, and institutional aid programs. For private scholarships, please check with the awarding agency for their enrollment policy.			
ENTER Y	ENTER YOUR 9-DIGIT UIN			
2526	BDAF-E B			

- □ I understand that I am responsible for paying all charges associated with the Faculty Directed Program.
- □ I understand that I must meet Satisfactory Academic Progress (SAP) to be eligible for financial aid. The detailed SAP Policy is available at <a href="https://docs.financialaid.uic.edu/docs/SAP">https://docs.financialaid.uic.edu/docs/SAP</a> Policy.pdf.

### Section C - Student Signature

**PLEASE NOTE**: Approval of this budget adjustment request is not automatic or guaranteed. Alternative Loans (which are subject to credit check approval) may be the only financial aid options available. I have read and I agree with the terms and conditions listed above. I understand that if I do not meet the requirements, I may not be eligible to receive Federal, Institutional, or State funds to pay for my Faculty Directed Program expenses.

Student's Signature	Date

NOTE: Signatures cannot be typed or stamped. They must be a signature.

#### Section D - Submission Instructions

#### What you should do:

- 1. Complete this entire worksheet. Answer all questions and <u>SIGN</u> the form.
- 2. Submit ALL documents at the same time.
- 3. Upload this form and all required documents on the UIC Portal.
  - a. Login to the UIC Portal at <a href="https://my.UIC.edu">https://my.UIC.edu</a>
  - b. Click on the "Student" tab
  - c. Click on "Financial Aid Menu"
  - d. You should then be on the Financial Aid "Home" tab
  - e. Choose the 2025-2026 Award Year

ENTER YOUR UIN

f. Under Unsatisfied Requirements, click "Choose File" (If the requirement is not listed, contact your Financial Aid Counselor at <a href="https://financialaid.uic.edu/faq/contact-us/">https://financialaid.uic.edu/faq/contact-us/</a> to have the requirement added)

For additional upload instructions, please visit https://docs.financialaid.uic.edu/docs/PDF upload guide.pdf.