

UNIVERSITY OF ILLINOIS CHICAGO – Office of Student Financial Aid and Scholarships

UIC Portal: <https://my.UIC.edu> -- Email: money@uic.edu -- Phone: (312) 996-3126



2025-2026 Budget Adjustment - Room and Transportation

Section A – Student Information (Please Print Clearly)

Last Name First Name M.I. Email

Section B – Room and Transportation

If the amount of these items (Room or Transportation) listed on your financial aid offer does not reflect your current situation, your Cost of Attendance may be adjusted. Such adjustments are RARE, as the amounts used in your Cost of Attendance must be considered REASONABLE and are already based upon the recent cost of living data for the Chicago area. *Note: Monthly expenses are divided equally if the student is married or has roommate(s).*

You must demonstrate expenses in the applicable category. The maximum for either item will be increased by 20%.

Room: Provide a signed lease detailing your cost and time frame and three months of grocery receipts. Submit proof of payment, such as canceled checks, official receipts, or bills showing detailed payments for at least 3 months.

Monthly Rent: \$ _____ Lease included: Yes / No

3 months of grocery receipts included: \$ _____

Transportation is considered ONLY for students enrolled in Rockford, Springfield, Peoria, Urbana, or Quad Cities campuses. Chicago-based students must submit a letter from their academic college stating that a car is required for program-related travel.

Transportation (Gas & Maintenance only): Show proof of payment, such as canceled checks, paid bills, or official receipts (please total amounts) for at least 3 months. (Insurance and auto loan payments are NOT considered).

Monthly Expenses: \$ _____ Supporting documentation included: Yes / No

Section C – Statement of Certification

I certify that the information provided on this form and any attachments are true and correct.

Student's Signature: _____ Date: _____

NOTE: Signatures cannot be typed or stamped. They must be a signature.

ENTER YOUR 9-DIGIT UIN

2526

BDAJ-E

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Section D – Submission Instructions

What you should do:

1. Complete this entire worksheet. Answer all questions and SIGN the form.
2. Submit ALL documents at the same time.
3. Upload this form and all required documents on the UIC Portal.
 - a. Login to the UIC Portal at <https://my.UIC.edu>
 - b. Click on the “Student” tab
 - c. Click on “Financial Aid Menu”
 - d. You should then be on the Financial Aid “Home” tab
 - e. Choose the 2025-2026 Award Year
 - f. Under Unsatisfied Requirements, click “Choose File” (If the requirement is not listed, contact your Financial Aid Counselor at <https://financialaid.uic.edu/faq/contact-us/> to have the requirement added)

For additional upload instructions, please visit https://docs.financialaid.uic.edu/docs/PDF_upload_guide.pdf.

ENTER YOUR UIN →

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