

UNIVERSITY OF ILLINOIS AT CHICAGO – Office of Student Financial Aid and Scholarships

1200 W. Harrison Street, M/C 334 -- Chicago, Illinois 60607-7163 -- Phone: (312) 996-3126

2020-2021 Change of Financial Situation - Dependent Student

If your financial situation has changed from what was reported on the 2020-2021 Free Application for Federal Student Aid (FAFSA), use this form to request an evaluation of your financial aid eligibility. This form is meant to be a one-time form, not one that is completed every year, except in special circumstances. **This form should only be completed by dependent undergraduate students who meet reasons A, B, C, F, or G listed below in Section B.** As a general rule, the **anticipated 2020 Adjusted Gross Income (AGI)** should be at least 20% less than the actual 2018 AGI before submitting documentation for reasons A, B, and C. **Submission of this form does not guarantee an adjustment to your financial aid.**

Please note, we reserve the right to correct information on the FAFSA, and to select students for verification if we have documents on file for other tax years. Please submit the specific tax year information listed on this form. **If you submitted the same tax information to our office in the prior academic year, you do not need to submit the documents again.**

You must complete all of the following steps before this form will be reviewed:

- STEP 1: Complete all pages of the Change of Financial Situation Form. Do not leave any items blank. If an item does not apply to you, enter a zero. This form is considered incomplete if an item is left blank.
- STEP 2: Attach the 2020-2021 Dependent Verification Form and all required verification documents.
- STEP 3: Attach a copy of your signed 2018 IRS Federal Tax Return with IRS Schedules 1, 2, and 3.
- STEP 4: Attach copies of all of your 2018 W-2 forms.
- STEP 5: Attach copies of all of the requested documentation based on your change of financial situation (Section B).

Check this box if you are completing the Change of Financial Situation Form because you have experienced financial hardship due to the COVID-19 pandemic.

Section A - Demographic Information (Please Print Clearly)

Student Name: _____ Student Phone: _____

Student Email: _____

Student Address: _____
Number and Street City State Zip Code

Parent/Step-Parent 1: _____

Parent/Step-Parent 2: _____

ENTER YOUR 9-DIGIT UIN 

2021

CFS-O

B

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2020-2021 Change of Financial Situation

Section B - Reasons for the Change of Financial Situation

Select a reason below and submit ALL applicable documents listed under that reason.

A. Loss of job/reduction in income in 2019 or 2020:

- Attach a statement from your previous employer on company letter head regarding loss of job or change in job status.
Attach documentation of unemployment benefits, i.e. the Maximum Benefit Letter detailing the amount received.
Attach a copy of your most recent pay statement or last pay statement.
On a separate sheet of paper, document any other income you will be receiving in 2020 (i.e., anticipated wages, taxable pension, taxable 401K income, social security income, untaxed pension, etc.).
Attach copies of monthly statements for any other income you will be receiving in 2020.

B. Reduction in income in 2019 or 2020 due to a disability:

- List the date the disability occurred:
Attach a letter from a physician or another source documenting the situation.
Attach a copy of your most recent pay statement or last pay statement.
On a separate sheet of paper, document any other income you will be receiving in 2020 (i.e., anticipated wages, worker's compensation, taxable pension, taxable 401K income, social security income, untaxed disability income, untaxed pension, etc.).
Attach copies of monthly statements for any other income you will be receiving in 2020.

C. Loss of benefits or untaxed income in 2019 or 2020 (i.e., child support, disability benefits, etc.):

- Attach a statement from the appropriate agency showing the date the benefit was lost and the monthly amount received before the loss.
Attach a copy of your most recent pay statement.
On a separate sheet of paper, document any other income you will be receiving in 2020 (i.e., anticipated wages, taxable pension, taxable 401K income, social security income, untaxed pension, etc.).
Attach copies of monthly statements for any other income you will be receiving in 2020.

D. Divorce or separation of parents AFTER completion of the 2020-2021 FAFSA:

- **STOP** - Do not complete this form
Have your custodial parent complete the 2020-2021 Change of Financial Situation - Parent Form.
If there is no custodial parent, see the Dependency Override Request Form.

E. Death of parent AFTER completion of the 2020-2021 FAFSA:

- **STOP** - Do not complete this form.
Have your custodial parent complete the 2020-2021 Change of Financial Situation - Parent Form.
If there is no custodial parent, see the Dependency Override Request Form.

F. Medical/dental expenses not paid by insurance and not claimed as a deduction on your 2018 Income Taxes

(January 1, 2018 - December 31, 2018):

- As a general rule, these expenses should be at least 20% of your 2018 Adjusted Gross Income before submitting documentation.
Attach proof of payment such as canceled checks or receipts for medical/dental expenses PAID in 2018.
Attach a separate sheet of paper listing the total amount PAID in 2018.

G. Rollover incorrectly listed as untaxed income on your 2018 Income Taxes:

- Attach a 1099-R Form or supporting documentation from the bank, brokerage firm, etc. detailing the funds were a rollover.

ENTER YOUR UIN ->

Grid of 10 empty boxes for UIN entry.

2020-2021 Change of Financial Situation

Section C - Anticipated Income for 2020 (complete for reasons A, B, and C)

Report all anticipated taxable and nontaxable 2020 income (January 1, 2020 - December 31, 2020).

Taxable Income	Student
Wages/salaries/tips/severance	\$
Business income (self-employment)	\$
Other taxable income (i.e., unemployment compensation, social security, taxable pension, taxable 401K, etc.)	\$
Other taxable income (i.e., unemployment compensation, social security, taxable pension, taxable 401K, etc.)	\$
Total Taxable Income	\$
Nontaxable Income	Student
Money received or paid on your behalf (i.e., in kind support) not reported elsewhere on this form and not paid by your parents listed on the FAFSA. Source of money received: _____	\$
Other nontaxable income (i.e., worker's compensation, disability income, untaxed pension, etc.)	\$
Other nontaxable income (i.e., worker's compensation, disability income, untaxed pension, etc.)	\$
Total Nontaxable Income	\$

Check the boxes below to confirm you are submitting all required documentation:

- Documentation requested on page 2 pertaining to my change of financial situation
- The 2020-2021 Dependent Verification Form and all required verification documents
- A copy of your signed 2018 IRS Federal Tax Return and IRS Schedules 1, 2, and 3
- Copies of all of your 2018 W-2 forms

Section D - Statement of Certification

I certify that the information provided on this form and any attachments are true and correct. Additionally, it is understood that I must notify Student Financial Aid and Scholarships if the situation outlined in this request changes. If I underestimate my anticipated income, I understand that I may be required to repay previously awarded financial aid. I may also have future Change of Financial Situation requests denied.

Student Signature _____

Date _____

ENTER YOUR UIN →

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