



2022-2023 DHS Secondary Confirmation of Citizenship Form

Section A – Student Information (Please print clearly)

Last Name First Name M.I. Email

What you should do:

1. Complete this entire worksheet. You must answer all of the questions and the form must be SIGNED.
2. Please submit all documents at the same time.

Section B – DHS Citizen Confirmation

In order to continue processing your financial aid application, the U.S. Department of Education requires that we verify your citizenship status. Please note that Deferred Action for Childhood Arrivals (DACA) status is not eligible for Title IV aid. Complete this worksheet and provide the requested documentation as outlined. Provide one of the following:

U.S. Citizenship Documentation

- A copy of your U.S. Birth Certificate, U.S. passport, or U.S. passport card
- A copy of your Consular Report of Birth Abroad (FS-240), your Certificate of Birth Foreign Service (FS-545), or your Certification of Report of Birth (DS-1350)
- A copy of your Certificate of Citizenship (N-560 or N-561) or your Certificate of Naturalization (N-550 or N-570) issued by USCIS

Eligible Non-Citizen Documentation

- Original, unexpired, Alien Registration Receipt Card (I-151), Resident Alien Card/Permanent Resident Card (I-551), or conditional Resident Alien Card (I-551, I-94, or I-94A)
- Original Arrival/Departure Record (I-94) or Departure Record (I-94A) with the endorsement “Processed for I-551.....” and having a valid expiration date and appropriate information filled in
- Original, unexpired foreign passport with I-551 endorsement
- Original documentation showing you have been designated as a Refugee, Asylum Granted, Parolee or Cuban-Haitian Entrant or Conditional Entrant (I-94, I-94A, or I-571 with proper endorsements)

Victim of Human Trafficking or Battered Immigrant-Qualified Alien

- A copy of your eligibility letter from Health and Human Services (HHS) or a T-visa
- A copy of your 1-797, Notice of Action form from USCIS, with a valid expiration date verifying financial aid eligibility

Section C – Student Signature


IMPORTANT: Return this form to Student Financial Aid and Scholarships. When submitting documentation:

1. **Clearly print UIN on every page.**
2. **Include all appropriate signatures.**

I certify that the information provided with this form and any attachments are true and correct.

Student Signature

Date

ENTER YOUR 9-DIGIT UIN 

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