UNIVERSITY OF ILLINOIS CHICAGO – Office of Student Financial Aid and Scholarships
1200 W. Harrison Street, M/C 334 -- Chicago, Illinois 60607-7163 -- Phone: (312) 996-3126

2024-2025 Study Abroad Agreement Form

Section A – Student Information (Please print clearly)

Last Name First Name M.I. Email

Study Abroad Program Name Dates City Country Name of UIC Study Abroad Advisor/ E-Mail

Program Term:_____ (Fall 24, Spring 25, or Summer 25) ***Number of Credit Hours for Study Abroad Program***:_____

This form is to be completed by students who are enrolled in a study abroad or exchange program sponsored by the UIC Study Abroad Office and wish to request financial aid for their semester or year abroad. A student planning to participate in a Study Abroad program that has no affiliation with UIC is not eligible to receive Financial Aid. There must be a written agreement between UIC and the abroad program/institution. You must also complete a 2024-2025 FAFSA (https://studentaid.gov/h/apply-for-aid/fafsa) and submit all required documents by March 1 for summer, June 1 for fall, and October 1 for spring. Please submit this form along with **a copy of your Program Cost Sheet** to Student Financial Aid and Scholarships. You can find your Program Cost Sheet on the UIC Study Abroad Office website http://studyabroad.uic.edu or you can contact a UIC Study Abroad Office advisor at sao@uic.edu for assistance.

Section B – Study Abroad Student Agreement & Signature

- ☐ I certify that I will enroll for courses abroad that will be accepted as academic credit earned towards my graduation from UIC. Credit earned must be at least a letter grade of D.
- ☐ I certify that I am enrolled in a degree seeking program and have not already fulfilled my graduation requirements.
- ☐ I will notify UIC Study Abroad Office and Student Financial Aid and Scholarships promptly if I withdraw from my course(s) or change my enrollment or courses. I understand that such actions will affect my financial aid eligibility resulting in my student account at UIC being billed for the aid which I am no longer eligible to receive. This can occur even after I have returned from abroad or graduated depending on the time it takes for my transcripts to be received.
- ☐ I understand that I am responsible for submitting an official academic transcript to the UIC Study Abroad Office immediately after my semester abroad ends or my aid will be affected.
- ☐ I understand that I must meet enrollment requirements to be eligible for federal, state, and institutional aid programs. For private scholarships, please check with the awarding agency for their enrollment policy.
- ☐ I understand that I am responsible for submitting the study abroad/exchange program course approval form to the UIC Study Abroad Office prior to my departure.
- ☐ I understand that I am responsible to pay all charges associated with the study abroad program. Financial Aid will disburse to my UIC Student Account (if eligible), and I am responsible to pay the abroad program directly once I receive my refund.
- ☐ I understand that I must meet Satisfactory Academic Progress (SAP) to be eligible for financial aid. The detailed SAP Policy is available at: https://docs.financialaid.uic.edu/docs/SAP_Policy.pdf
- ☐ **For MAP recipient students: I understand that at any time if I receive the MAP Grant, the UIC Study Abroad Office will default my enrollment to 15 credit hours at UIC for fall/spring. MAP disbursement is based on enrollment and will disburse for the maximum amount at 15+ credit hours. If the transcript from abroad has less credit hours than the 15 default credit hours registered for at UIC, I will be billed back by UIC on a per credit hour basis. It is my responsibility to contact Student Financial Aid and Scholarships for the amount of MAP Grant funds I will be required to give back after my transcript is processed by the UIC Study Abroad Office if I earn less than 15 approved credit hours.**

PLEASE NOTE: Approval of this agreement is not automatic or guaranteed. Alternative Loans (which are subject to credit check approval) may be the only financial aid options available. I have read and I agree with the terms and conditions listed above. I understand that if I do not meet the requirements, I may not be eligible to receive Federal, Institutional, or State funds to pay for my study abroad expenses.

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Student's Signature **Date**

****NOTE: Signatures cannot be typed or stamped. They must be a signature.****

ENTER YOUR 9-DIGIT **UIN** →

2425 **ABRS-O** **B**