



2024-2025 Citizenship Confirmation Form

Section A – Student Information (Please print clearly)

Last Name First Name M.I. Email

What you should do:

1. Complete this entire worksheet. You must answer all the questions and the form must be SIGNED.
2. Please submit all documents at the same time.
3. Clearly print UIN on every page of 8 ½ x 11 legible copies.

Section B – In Person Citizen Confirmation

1. The Social Security Administration did not confirm that you are a U.S. citizen. Please provide our office with documents that support your status. **You must also complete Section D.**

According to your citizenship status, please indicate the document you are submitting in person. *If you are unable to submit your documents in person, you will need to complete Sections C and D on the next page.*


2. **Please submit only one.**

U.S. Citizenship Documentation

- U.S. Birth Certificate and Social Security Card
- Form FS-240 (Report of Birth Abroad of a Citizen of the U.S.), Form FS-545 (Certificate of Birth Foreign Service), or Form DS-1350 (Certificate of Birth)
- Valid U.S. Passport (For a Non-Citizen National, the passport must be stamped **Non-Citizen National**)
- Certificate of Citizenship
- Certificate of Naturalization

Eligible Non-Citizen Documentation

- If you are an **Eligible Non-Citizen**, submit a copy of your original, unexpired **Alien Registration Card**. We will correct question **13** on your FAFSA if necessary.

ENTER YOUR 9-DIGIT UIN 

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Section C - Portal Citizen Confirmation

IMPORTANT: Only complete this section if you are unable to submit in person. You must also complete Section D below.

If you are submitting in person, complete Sections B and D.

You must submit a document from Section B and a copy of your government issued photo identification.

Certification of true, exact, and complete copy of original documents.

I certify that the attached documents and government issued photo identification are true, exact, and complete copies of the originals issued to me. I certify that I, _____, am the individual

(print full name)

signing this statement, and I am providing a copy of my documents along with a copy of a valid government issued photo identification card bearing my likeness. I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

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- (1) Submit a copy of your Government issued photo identification OR drivers license.* US Passport can be used as additional ID if a certificate of Naturalization/Citizenship was used for Section B.

Section D – Student Signature

IMPORTANT: Return this form to Student Financial Aid and Scholarships. When submitting documentation:

- 1. Clearly print UIN on every page.**
- 2. Include all appropriate signatures.**

I certify that the information provided on this form and any attachments are true and correct.

Student's Signature

Date

NOTE: Signatures cannot be typed or stamped. They must be a signature.

ENTER YOUR 9-DIGIT UIN 

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