



2026-2027 Budget Adjustment – Faculty Directed Program

Section A – Student Information (Please Print Clearly)

Last Name First Name M.I. UIN

Program Name Dates City Country

Program Term (please check): _____ Fall 26 _____ Spring 27 _____ Summer 27

Number of Credit Hours for Faculty Directed Program: _____

Faculty Directed Program Contact Name and Email Address: _____

Course Subject/Name and Number: _____

This Form is to be completed by UIC students who are enrolled in an **Approved** UIC Faculty Directed Program and wish to request financial aid. The increase will be used to increase Cost of Attendance. Unfortunately, studying abroad does not make a student eligible for any increase in Gift Aid (if eligible). Any increase in financial aid to help meet the additional costs of enrolling in Faculty Directed Program will usually require loan funds (Federal Direct Loans, Plus Loans, or Alternative/Private Student Loans).

You must also complete a 2026-2027 FAFSA (<https://studentaid.gov/h/apply-for-aid/fafsa>) and submit all required documents by March 1 for summer, June 1 for fall, and October 1 for spring. Please submit this form along with the following items to Student Financial Aid and Scholarships (SFAS) via the UIC Portal.

A Copy of Your Program Cost Sheet. You can find your program cost sheet on the UIC Study Abroad Office website at <http://studyabroad.uic.edu>. For assistance, please contact your UIC Study Abroad Office advisor at sao@uic.edu.

Section B – Faculty Directed Program Student Agreement and Signature

- I certify that I will enroll for courses that will be accepted as academic credit earned towards my graduation from UIC. Credit earned must be at least a letter grade of D.
- I certify that I am enrolled in a degree seeking program and have not already fulfilled my graduation requirements.
- I will notify UIC Study Abroad Office and Student Financial Aid and Scholarships promptly if I withdraw from my course(s) or change my enrollment or courses. I understand that such actions will affect my financial aid eligibility resulting in my student account at UIC being billed for the aid which I am no longer eligible to receive.
- I understand that I must meet enrollment requirements to be eligible for federal, state, and institutional aid programs. For private scholarships, please check with the awarding agency for their enrollment policy.

- I understand that I am responsible for paying all charges associated with the Faculty Directed Program.
- I understand that I must meet Satisfactory Academic Progress (SAP) to be eligible for financial aid. The detailed SAP Policy is available at https://docs.financialaid.uic.edu/docs/SAP_Policy.pdf.

Section C – Student Signature

PLEASE NOTE: Approval of this budget adjustment request is not automatic or guaranteed. Alternative Loans (which are subject to credit check approval) may be the only financial aid options available. I have read and I agree with the terms and conditions listed above. I understand that if I do not meet the requirements, I may not be eligible to receive Federal, Institutional, or State funds to pay for my Faculty Directed Program expenses.

Student's Signature

Date

NOTE: Signatures cannot be typed or stamped. They must be a signature.

Section D – Submission Instructions

What you should do:

1. Complete this entire worksheet. Answer all questions and SIGN the form.
2. Submit ALL documents at the same time.
3. Upload this form and all required documents on the UIC Portal.
 - a. Login to the UIC Portal at <https://my.UIC.edu>
 - b. Click on the "Student" tab
 - c. Click on "Financial Aid Menu"
 - d. You should then be on the Financial Aid "Home" tab
 - e. Choose the 2026-2027 Award Year
 - f. Under Unsatisfied Requirements, click "Choose File" (If the requirement is not listed, contact your Financial Aid Counselor at <https://financialaid.uic.edu/faq/contact-us/> to have the requirement added)

For additional upload instructions, please visit https://docs.financialaid.uic.edu/docs/PDF_upload_guide.pdf.